



Board of Governors - Meeting Minutes

October 9, 2024 - MacPherson Engineering Board Room / #2-305 IDYLWYLD Dr. – 430 PM

1. **Call to order** - by KH, seconded by DS @ 437

2. Attendance

| | | | |
|---------------------|-------|-------------------|-------|
| Alex Barnes | __a__ | Brian Evanochko | __p__ |
| Kyle Harasyn | __p__ | Dlyan Huber | __p__ |
| Jared Larson | __p__ | Cole Litzenberger | __a__ |
| Spencer Ollenberger | __p__ | Odhner Ong | __A__ |
| Devin Storle | __p__ | Caillin Mac | P |
| Rob | p | | |

3. Reports

a. Programs – KH /AB

- i. Virtual meeting was a success, Hybrid lunch meeting set for November (Alex decarb)
- ii. DL Boyce scheduled for October – Rob will be up on Tuesday, prefer to stay in Regina, coordinate hotels with Regina chapter. Confirm AV at Venice house, Placing orders ahead. Try to fill the day Tuesday (GOE/ Student branch)
- iii. Program calendar for year; (* - ball rolling/already lined up)

September* - CoS facility Tour, likely newer pump station facility in Evergreen / Willowgrove

October* - Distinguished lecturer Daryl Boyce, presenting 'Designing for operational Excellence'

November* - DL dinner &

Alex Barnes presenting on Electrification with carbon intense electrical grid.

December* - YEA Great-West expansion / brewery tour.

January - TSask presentation detailing changes to codes relevant to design teams KH reach out

February - Presentation related to Ground Source heat pump system design. KH to reach out to Calgary/Edmonton chapter to see if any Consulting engineers would be interested in traveling to Saskatoon to present.

ALI on this topic?

March - Student Night – Speak on 4th year projects. Detail capstone projects (HVAC preferred)

April - Aging Infrastructure panel, perhaps with BOMA? Alex mentioned large number of rink/rec facilities are nearing end of life in small communities of SK. Opportunity to bring Arch/Mech design, O&M, and funding perspectives to one discussion.

May - Annual Golf tournament – Work sponsors to cover costs, and call it an RP event?

RP portion is Selling String, Mulligans, Putting Green, or large prize raffle.

Alex presenting to EMTF on refrigerant topic.

b. Finance – CL / KH / BE

- i. Chapter Budget for 2024/25 Society Year to be put together by CL & BE
- ii. Signing authority needs to be changed over.

iii. Account Balances – as of Oct 09

| | |
|---------------|-------------|
| Checking : | \$ 2,876.23 |
| 'investment': | \$ 8,498.42 |

iv. Looking into increasing Chapter Dues in \$150 (?) per member, Member dues would include attendance at all chapter dinner and/or lunch meetings. Reduced cost at other chapter events. *life members do not pay chapter/society dues

v. Look into outstanding chapter dues – send out invoice to those who need to pay

vi. Chapter Sponsorships

1. General sponsors; three tiers, displayed on webpage / newsletters at different levels. 'no sales pitches' can have logos, mention the company who sponsors
2. Meeting / bar / newsletter / student member sponsors.

vii. Fund raising

1. Skeet shooting (insurance!), Seminars, Socials, 50/50, Wine survivor,

c. **History – OO**

- i. -

d. **Research Promotion – DS**

- i. Endowed Scholarship Fund – RP Donations will go to a Daren Wingerak memorial fund, Fully endowed fund (30,000 USD) returns 5% (1,500 USD) in perpetuity. Total of 6 years to complete endowment. Jared has set these up in a way that awarding scholarship is in control of chapter with Regina. Once endowed this would replace current (chapter funded) 1000 CAD travel scholarship – 1000 CAD reallocated to 'student chapter budget'.

1. Motion to vote by JL, second BE - Voted - 7 for , 2 not voting (September)
2. RP Chair to let RVC know about this, Need to track at society level.
3. After its endowed, additional contributions increase scholarship.

- ii. RP ~400/5,000 USD goal.

- iii. Fill circle Donation due end of November 15 (ish)

e. **Membership Promotion – BE**

- i. Continue to follow up with delinquent/expired members.
- ii. MP info for APEGs meeting (Oct 28), Need who is going end of this week (Oct 11) W/ Regina chapter.

f. **Student Activities – JL**

- i. Jared at Usask welcome week, Student members recruited. Central plant tour with student branch last week.
- ii. Society Building EQ competition team in the works.

- iii. Student travel grant closed, one applicant from Saskatoon.
- iv. Student Chapter president would like to be included in BOG meetings.
- v. Student night planned for march, no cost on student members at monthly meetings?
- vi. KH has contacts to translate Lucys books to Michif, In works.

g. Refrigeration – AB?

- i. Plan for a facility tour every other year – off year this one.
- ii. Presenting to EMTF at breakfast meeting in May -

h. Communications / Newsletter – CM

- i. Every chair is to send Cailin an update from your prospective position highlighting a positive step forward for the chair.
- ii. Group email for member contact, Copy RVC's / regional executives in loop.
- iii. Shared outlook calendar – updates live as dates change?

i. YEA - DH.

- i. +1 YEA member.
- ii. Try for GW brewery + expansion tour in December. Perhaps Churchill brewery if not.
- iii. Chapter leadership academy Jan – funds from society for Travel & Hotels. Rob has info

j. Government Affairs – SO / KH

- i. Potential to make use of DL Boyce, while he is in town presenting.

k. Awards –

- i. Student travel award apply before December

l. CTTC – DS

- i. Look into virtual DL lunch meetings, Possibility to reach out to other chapters in region.
- ii. Technical Seminar – ALI at some point.

4. Old business

- a. Let Devin/Kyle know of any Updates or Changes you would like regarding webpage.
- b. Lucys engineering book – all but 4 school districts have had books sent out, Avah will be reimbursed once all books have been shipped.

5. New business

- a. Chapter Bylaws & Charter – By laws last revised in 2004, due for review & renewal.

6. Location/Time of next chapter meeting:

- a. TBD

7. Announcements

- a. -

8. Adjournment

- a. Motion to adjourn by BE. Seconded by DH @ 548